



UNI PEP SQUAD BOOSTER CLUB 2020-2021 KICKOFF MEETING May 13, 2020 6:00pm

WELCOME AND CONGRATULATIONS!!

Introduce New Board	Tom Shrake
Advisor Report <ul style="list-style-type: none">• Athletic Packets due• Summer Practice Schedule• USA Cheer Camp• Uniform Fitting	Tom Shrake
Welcome to Booster Club <ul style="list-style-type: none">• Communications• Expectations	Tom Shrake
Volunteering <ul style="list-style-type: none">• Sign up process• Jobs and donations	Vanessa Trujillo, Kim Putnam
Financial Review <ul style="list-style-type: none">• Contributions• Payment options• 2020-2021 budget• Uniform payment	Carmen Muldowney, Kim Putnam, Vanessa Trujillo
Spirit Wear	Cris Shaw
Communication <ul style="list-style-type: none">• Pep Squad website: http://www.trojanpepsquad.org• Thank you Ruohmei Hsieh	Kim Putnam
Calendar Review – critical upcoming dates	Kim Putnam



UPCOMING DATES

Monday, May 18-20
Uniform Fitting/Order Day

Monday, July 6-23
Summer Practice

July 28 through July 31?
USA Cheer Camp, Great Wolf Lodge?

August 10
1st Mandatory Fall Practice

August TBD
Parent Social

August TBD
Football Photo Day

August TBD
Summer Workday

Saturday, August 15?
UHS Youth Cheer Clinic

September TBD
Beach Photo Day

TBD
Homecoming Game



**UNI PEP SQUAD BOOSTER CLUB
2020-2021 KICKOFF MEETING
May 13, 2020 6:00pm
MEETING MINUTES**

Opening

The 2020-2021 Kickoff Meeting of the Uni Pep Squad Booster Club was called to order by UHS Pep Squad Coach Tom Shrake at 6:04pm via Google Meet.

Present

Coach Tom Shrake

Co-Presidents: Vanessa Trujillo

Co-President: Kim Putnam

Co-Vice President: Sanja Nenadic

Co-Vice President: Elyse Corlett

Treasurer: Carmen Muldowney

Secretary: Cari Kershaw

53 of the 53 Booster Club members were represented on the Google Meet virtual meeting.

Approval of Agenda

The agenda of the meeting was set and approved by the board prior to the meeting.

Approval of Minutes

As this was the kickoff meeting there were no previous meeting minutes to approve.

Open Issues

There were no open issues.

New Business

Presented Kick-off Booster Meeting Agenda, Uni Pep Squad 2020-2021 Donations.

Introduce New Board

Coach Shrake welcomed the 2020-2021 Pep Squad members/parents and introduced the new board members:

Co-Presidents: Vanessa Trujillo & Kim Putnam

Co-Vice Presidents: Sanja Nenadic & Elyse Corlett

Treasurer: Carmen Muldowney

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Secretary: Cari Kershaw

Advisor Report

Coach Shrake shared that a competitive and successful try-out was achieved with 87 candidates trying-out and 53 making the Pep Squad.

Coach Shrake discussed **Athletic Clearance**. Physical forms can be downloaded from <http://www.universityhigh.org/athletics> and need to be completed after May 1, 2020. The athletic packet is to be submitted at <http://www.athleticclearance.com> by following the athletic clearance instructions provided online and prior to the first summer practice.

Coach Shrake discussed **Uniform Fitting Day**, which will be conducted virtually this year on May 18, 2020. Instructions will be emailed soon regarding taking accurate measurements and how to submit and pay for uniforms. It is important to submit uniform invoice payment ASAP because the vendor will not ship until they receive all payments.

There may be opportunity to borrow previously used uniform pieces, measurements are still required by everyone. Contact Coach Shrake for more information about loaners. We are asking for uniform donations from Pep Squad members who have pieces they may like to donate.

Cheer Boxes are required and available to purchase or possibly available as loaners. Cheer Panels are required to purchase and have each Pep Squad members name on them.

Coach Shrake introduced the **Coaching Staff**:

- Brianna Smith- New! From Irvine HS
- Will Tran- Head Coach for Song
- Omar Moreno
- Potentially one more to help with the Song Program

Coach Shrake presented the **Summer Practice Schedule**. The session is for all pep squad members and is designed to teach/review the cheers and dances required for supporting Uni teams. Practices will include conditioning, dance technique, stunting, tumbling and team bonding. Coach Shrake stated that the summer practices are not fee based for Pep Squad members and are mandatory (with the exception of pre-cleared vacation absences).

Summer practice schedule:

1. June 6-23, 2020- The Pep Squad (all members) will have practice from 2:00-4:00
2. Mandatory Fall Practice begins August 10, 2020; 2:00-4:00pm

School Year Practice Schedule is during 6th period and usually ends around 3:30.

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Coach Shrake discussed **USA Cheer Summer Camp at The Great Wolf Lodge**. It is an optional 4-day residential camp. It is not mandatory, but it is strongly recommended. Further information will be provided pending district authorization due to current pandemic.

Welcome to Booster Club

Co-President Vanessa Trujillo thanked Coach Shrake for his efforts in building the Pep Squad Program at Uni. She also discussed expectations for Pep Squad members and the role of the Booster Club and the many ranges of volunteer opportunities that will be emailed via SignUpGenius.

Volunteering

The function of the Booster Club is to raise money for the program to pay for the coaches, choreography, travel, Banquet and entry fees. Co-Presidents Vanessa and Kim emphasized the goal was to hold activities that were least impactful for the parents. These activities include Amazon Smiles, Ralphs, and hosting a regional competition. One of the largest fundraisers this past year was the Youth Cheer Camp. This year the camp is tentatively scheduled for Saturday, August 15th. Parents are urged to volunteer their time and talents for all of the events. SignUpGenius spreadsheet/ email will be available soon. Volunteering is paramount in making the season is a success.

Co-President Kim Putnam requested the need for someone to volunteer for Cheer Box and Panel orders- mostly from incoming Freshmen.

Financial Review

Kim Putnam discussed the donation form. In regard to suggested donations of \$850 per person, there are 3 different options to pay: check, credit card and payment plan. Only new Pep Squad members need to buy Cheer Boxes or panels. Also, all donations to the pep squad is tax deductible and be matched by employers if parents have that option at work.

Treasurer Carmen Muldowney discussed the breakdown of the \$850 donation:

- Homecoming flowers, food, decorations, etc
- Senior Recognition decorations, flowers, food, gifts
- End of Year Banquet- Strawberry Farms, includes Pep Squad member +1
- Coaches Stipends
- Bus transportation

Additional fundraising is accomplished as a whole squad via hosting the UHS Youth Cheer Clinic and a Competition in addition to Amazon Smile/ Ralphs Rewards.

The End of Year Banquet for the 2019-2020 school year is postponed, not canceled.

Spirit Wear

Cris Shew will be heading up the optional spirit wear ordering this year which will be available to order online. There will be new items as well as previous favorites.

Lettermen Jacket fittings – TBD, sometime this month of May.

Calendar Review

Vanessa and Kim reviewed upcoming dates listed in the agenda and reminded everyone to say tuned as the events are tentative and subject to district authorization.

Agenda for Next Meeting

Agenda will be set and approved by the members of the board and Coach Shrake prior to the next meeting.

Adjournment

Meeting was adjourned at 7:14 pm by Vanessa & Kim. The next general meeting date is yet to be determined.

Minutes submitted by: Cari Kershaw, UHS Pep Squad Booster Secretary

Approved by: Kim Putnam